



MICHIGAN MASTER LOGGER CERTIFICATION

INITIAL INTERVIEW

Master Logger ID#: _____

Interviewer: _____

Interview Date: _____

GENERAL REQUIREMENTS:

Yes No **A completed application has been received**

COMPANY OPERATIONS:

Company Type:

Check One Sole Proprietor Partnership Corporation LLC

In-woods Logging Equipment

Equipment Type (i.e. forwarder, harvester, etc.)	How Many

Water Quality and Soils

Yes No **Do you have a spill plan?**

Yes No **Have you obtained a stream-crossing permit in the last year?** *(If so, please provide sale name for potential inspection.)*

Yes No **In the last 12 months, have any of your sales required permitted stream crossings?** *(If yes, who filed for the permit? Please provide sale name for potential inspection.)*

Safety

Yes No **Do you have a safety plan?**

Yes No **Are periodic audits of safety requirements conducted and documented as part of the safety plan?**

Regulatory

Yes No **Have you had any tickets/fines/notices dealing with your logging operation in the last year?** *(If so, please describe in detail on an attached sheet).*

Continuing Education

Yes No **Are you current on your SFI training?**

Yes No **During logging operations is there an employee with up to date SFI training on site?**

Site Specific Plan

<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you meet with landowner(s) and/or agent(s) to develop a harvest plan and sale agreement?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are the harvest plan and contract in writing and signed, with any amendments initialed by all parties?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the party responsible for specific activities (e.g. who pays for culverts, road, trail, and landing placement; stream crossings; property lines; utilization standards; etc.) clearly identified?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are geological structures, boundary markers, unique features or structures, and/or potential habitat of threatened or endangered species delineated in the field, as identified in the harvest plan?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you conduct and document sale-closing audits (e.g. using a post-harvest check sheet)?

Business Practices:

<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have contracts by sale on file? If yes, for which of the following (check all that apply)?
	<input type="checkbox"/> Mills <input type="checkbox"/> Subcontractors <input type="checkbox"/> Landowners
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have multiple crews? If yes, how many/what is the size (employees/contractors) of each crew?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you maintain various records relating to production costs, machine maintenance, etc.?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you maintain a record of production and marketing of products for each sale?

Employees

<input type="checkbox"/> Yes <input type="checkbox"/> No*	Do you have employees? (*If no, continue to next section.)
	How many full-time employees? _____
	How many part-time/seasonal employees? _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you keep a record of attendance for training sessions held for employees?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are regular safety meetings held and documented?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are all employees trained specifically for the equipment they operate?

<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have an employee policy (i.e. handbook, etc.)?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you comply with the IRS Independent Contractor Law?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are parts of harvest plan/cutting specifications reviewed with all employees and is a copy with specifics to his/her job given to all employees?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you had any worker's compensation claims in the past year?

Contracting	
<input type="checkbox"/> Yes <input type="checkbox"/> No*	Do you have any subcontractors? (*If no, continue to next section.) <input type="checkbox"/> In-Woods <input type="checkbox"/> Trucking <input type="checkbox"/> Forester <input type="checkbox"/> Other: _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do your subcontractors carry workers compensation and liability insurance?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are all subcontractors current on SFI training?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Are parts of harvest plan/cutting specifications reviewed with all subcontractors and is a copy with specifics of his/her job given to all subcontractors?

Demographic Information:	
	What do you think is the most frustrating thing about being a logger in Michigan?
	What would you like to change in the logging industry? Why?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you diversified to stay viable in the industry? How?
	Why do you want to become a Michigan Certified Master Logger®?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you think that becoming a Michigan Certified Master Logger® will help you meet your business or personal goals?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you agree with Certified Master Loggers being field auditors?

CONFIDENTIAL: Do you have insurance policies for the following (if yes, list insurance agency/policy #)	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Worker Comp _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	General Liability _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	Equipment _____

CONFIDENTIAL: What is your annual production of wood?	
Cords:	Board Feet: